



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Monday June 27, 2016

Minutes

I. CALL TO ORDER

- President Eagle called the meeting to order at 6:33 P.M.
- President Eagle established the existence of a quorum, with the following members present: Mr. Mettler, Ms. Eagle, Ms. McCreary, Mr. Kizaraly and Ms. Morris. The agenda was approved as presented.

II. The Pledge of Allegiance was led by Ms. Eagle.

III. PUBLIC COMMENTS

There were no public comments.

IV. REPORTS

- **Discovery II Report** – Miki Walker, incoming Director for Discovery II, offered a presentation on the professional development activities for Discovery II staff in the area of Reggio Emilia. She discussed the relationship with Opal School in Portland, OR.
- **Discovery II PSC Report** –Tricia Mutobe updated the Board on PSC activities. End of year events are planned as well as events for the coming school year. A list of officers for 2016-2017 was provided.
- **Superintendent/Executive Director Report**
 - New staff at both schools attended training at a “New Teacher Institute”, a new orientation program at Discovery.
 - Sheila Saunders, RSP at Discovery II, received the San Jose State University award for Outstanding Teacher with Best Practice and Innovative Approaches.
 - The Discovery After School Program at Discovery II had a very successful semester, covering its costs and fully enrolled. There are 7 staff members and 40-50 students will be served next year.
 - Mr. Jones will meet with Dr. Nussbaum and 4 Discovery staff members at USF about a new Special Education model.
 - Safety Report: The dead aspen trees at the front of Discovery II have been removed. Removal of other dead trees has been requested.
- **Assistant Superintendent/Discovery I Director Report**
 - The end of the Discovery I school year included the first school wide musical, a band performance and the 8th grade graduation ceremony. 33 students across the school received 100% attendance awards.
 - Smart Boards were purchased at a \$77,000 savings and training will be scheduled for all teachers.
 - Discovery I After Care program will use the same model as Discovery II starting in the Fall.
 - Additional shade structures for the blacktop have been ordered.

- **Operations Report**
 - Enrollment – Both schools have healthy waitlists and enrollment for Fall is nearly full.
 - 2015-2016 Funds Drive – Discovery I has received \$268,711 with 93% participation. Discovery II has received \$162,847 with 50% participation.

V. ACTION / DISCUSSION ITEMS

- Dale Jones presented the Local Control Accountability Plans for Discovery I and Discovery II. Board members discussed some additions, including Spanish translation for parents. On a motion made by Ms. McCreary and seconded by Mr. Mettler, the Board voted on Motion #160627.6 to approve the Local Control Accountability Plans for Discovery I and Discovery II as amended. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Kizaraly – Aye.
- The Board briefly discussed the status of a lease amendment with San Jose Unified School District for the Discovery II site. Mr. Jones had just received the proposal from SJUSD and there was no time to review before the meeting. The item is tabled until a future special meeting.
- The Board reviewed the preliminary 2015-2016 year end budget and the 2016-2017 proposed budget. On a motion made by Ms. Morris and seconded by Mr. Kizaraly, the Board voted on Motion #160627.2 to approve the 2016-2017 Budget. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Kizaraly – Aye
- Ms. Eagle stated expectations for the Executive Director annual review timing and process.
- Mr. Jones presented a proposal to amend the Maternity Leave policy. The Board requested a financial analysis to understand the impact of the proposed changes.
- Debby Perry presented a Non Discrimination policy proposal. The policy will be posted at the school sites and on the website. On a motion made by Mr. Kizaraly and seconded by Mr. Mettler, the Board voted on Motion #160627.1 to approve Board Policy 160627.1. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Kizaraly – Aye.

VI. CONSENT CALENDAR

- The Consent Calendar was pulled to amend the minutes for the meeting of May 24, 2016.
- On a motion made by Ms. McCreary and seconded by Ms. Morris, the Board voted on Motion #160627.3 to approve the minutes for the Regular Board Meeting on May 24, 2016, as amended. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Kizaraly – Aye.
- On a motion made by Ms. Morris and seconded by Mr. Kizaraly, the Board voted on Motion #160627.4 to approve the minutes for the Special Board Meeting on May 24, 2016. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Kizaraly – Aye
- On a motion made by Mr. Mettler and seconded by Ms. Eagle, the Board voted on Motion #160627.5 to approve the minutes for the Special Board Meeting on June 9, 2016. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Kizaraly – Aye

VII. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

- Board Operations –
Ms. McCreary will update the Board meeting calendar for 2016-2017.
Mr. Jones will share the Board goals for 2016-2017 with the community
- Reports – Ms. Eagle met with the Discovery II PSC regarding Annual Fund goals.
- Board Calendar - Next Regular Board Meeting will be July 25, 2016.
- Future Agenda Items: Elect Board officers, Brown Act training, Strategic Plan review, Lease amendment.

Open Session ended at 9:24P.M.

VIII. CLOSED SESSION began at 9:24 PM.

- The Board reviewed cases of potential litigation.
- The Board discussed the Executive Director annual review.

IX. ADJOURN

The Board adjourned without objection at 9:45 P.M.